



## UNIVERSITY OF DELHI

### Details regarding teaching positions advertised vide Advt. No. Estab. IV/293/2022 dated 17.01.2022

Online applications are invited in the prescribed Application Form from the eligible candidates for appointment to the post of Professor, in the Academic Pay Level 14 as per 7<sup>th</sup> Central Pay Commission Pay Matrix, in various Departments of the University. The last date for receipt of application is 07.02.2022 or two weeks from the date of publication of the advertisement in the *Employment News*, whichever is later. Join Telegram Group HaryanaJobs.in

Sl. No.	Name of the Departments	Professor						Total
		UR	SC	ST	OBC	EWS	PwBD*	
1.	African Studies	1	0	0	0	0	0	1
2.	Anthropology	2	1	0	1	0	0	4
3.	Arabic	0	0	0	1	0	0	1
4.	Bio-Chemistry	1	0	0	0	1	0	2
5.	Bio-Physics	0	0	0	1	0	0	1
6.	Botany	1	2	1	2	1	1 (LD)	8
7.	Buddhist Studies	1	1	0	1	0	0	3
8.	Chemistry	3	2	0	3	1	0	9
9.	Cluster Innovation Centre	0	1	0	1	1	0	3
10.	Commerce	1	1	0	1	0	1 (VI)	4
11.	Computer Science	1	0	0	0	0	0	1
12.	East Asian Studies	0	1	0	1	1	0	3
13.	Economics	4	1	1	3	0	1 (VI)	10
14.	Education	3	1	1	3	1	0	9
15.	Electronic Science	1	1	0	0	0	0	2
16.	English	0	0	1	1	1	0	3
17.	Finance & Business Economics	1	0	1	1	0	0	3
18.	Genetics	3	0	0	0	0	0	3
19.	Geography	1	0	0	0	0	0	1
20.	Geology	0	1	0	1	0	0	2
21.	Hindi	1	0	0	1	1	0	3
22.	History	2	1	0	1	0	1 (VI)	5
23.	Law	12	5	2	9	3	02 [1 (VI) 1 (LD)]	33
24.	Library & Information Science	2	0	0	0	0	0	2
25.	Linguistics	0	0	1	1	0	0	2
26.	Management Studies	4	3	1	2	1	1 (LD)	12
27.	Mathematics	1	1	0	3	1	0	6

Sl. No.	Name of the Departments	Professor						
		UR	SC	ST	OBC	EWS	PwBD*	Total
28.	Microbiology	1	0	0	0	0	1 (MI)	2
29.	Modern Indian Languages & Literary Studies	1	0	0	0	0	0	1
30.	Music	0	1	1	1	0	0	3
31.	Operational Research	0	0	0	1	1	0	2
32.	Persian	0	0	0	0	0	1 (LD)	1
33.	Philosophy	1	0	0	2	1	0	4
34.	Physics & Astrophysics	2	2	1	2	0	0	7
35.	Plant Molecular Biology	2	0	0	0	0	0	2
36.	Political Science	0	1	0	0	1	0	2
37.	Psychology	2	1	1	1	0	1 (LD)	6
38.	Punjabi	1	0	0	1	0	0	2
39.	Sanskrit	1	0	0	0	1	0	2
40.	Slavonic & Finno-Ugrian Studies	2	0	0	1	0	0	3
41.	Sociology	1	1	1	2	0	0	5
42.	Social Work	0	1	0	1	0	0	2
43.	Statistics	1	0	0	1	1	0	3
44.	Urdu	1	1	0	0	0	0	2
45.	Zoology	0	1	0	0	0	0	1
	<b>Total</b>	<b>62</b>	<b>32</b>	<b>13</b>	<b>51</b>	<b>18</b>	<b>10</b>	<b>186</b>

**\*For the posts reserved for PwBD (VI, LD, & OBD), Candidate of any category i.e. UR/SC/ST/OBC/EWS may apply.**

**Note:** UR-Unreserved, SC-Scheduled Caste, ST-Scheduled Tribe, OBC-Other Backward Classes, EWS-Economically Weaker Sections, PwBD – Persons with Benchmark Disability, VI-Visual Impairment including blindness and low vision, LD-Locomotor Disability including leprosy cured, dwarfism, acid attack victims, cerebral palsy and muscular dystrophy; and OBD- Other Benchmark Disabilities including autism spectrum disorder (M= Mild, MoD= Moderate), intellectual disability, specific learning disability, mental illness, multiple disabilities

#### **#Further breakup of vacancies in multilingual departments**

East Asian Studies: Chinese - 02 (SC-01, OBC-01), Japanese - 01 (EWS-01)

Modern Indian Languages: Bengali - 01(UR),

Slavonic & Finno-Ugrian Studies: Russian - 02 (UR – 01, OBC – 01), Slavonic Studies – 01 (UR)



## UNIVERSITY OF DELHI

### **Qualifications for the post of Professor in the University Departments**

#### **PROFESSOR:**

**For the disciplines of Arts, Commerce, Humanities, Law, Social Sciences, Sciences, Languages and Library Science.**

**Eligibility (A or B):** Join Telegram Group [HaryanaJobs.in](https://t.me/HaryanaJobs.in)

#### **A.**

- (i) An eminent scholar having a Ph.D. Degree in the concerned/allied/relevant discipline, and published work of high quality, actively engaged in research with evidence of published work with, a minimum of 10 research publications in the peer-reviewed or UGC-listed journals and a total research score of 120 as per the criteria.
- (ii) A minimum of ten years of teaching experience in University/College as Assistant Professor/ Associate Professor/ Professor, and / or research experience at equivalent level at the University/National level Institutions with evidence of having successfully guided doctoral candidate.

Or

#### **B.**

An outstanding professional, having a Ph.D. Degree in the relevant/allied/applied disciplines, from any academic institutions (not included in A above) / industry, who has made significant contribution to the knowledge in the concerned/allied/relevant discipline, supported by documentary evidence provided she/he has ten years' experience.

(Kindly refer to General Note in the last section of this document)

## **I.For the discipline of Management Studies:**

### **i) Essential:**

- 1) Consistently good academic record with at least 55% marks (or an equivalent grade in a point scale wherever grading system is followed) in Master's Degree in Business Management / Administration/in a relevant discipline or consistently good academic record with at least 55% marks (or an equivalent grade in a point scale wherever grading system is followed) in two year full time PGDM declared equivalent by AIU / recognized by the AICTE / UGC;

### **OR**

First Class graduate and professionally qualified Chartered Accountant/Cost and works Accountant / Company Secretary of the concerned statutory body.

- 2) Ph. D. or Fellow of Indian Institute of Management or of an Institute recognized by AICTE and declared equivalent by the AIU.
- 3) A minimum of ten years' experience of teaching / industry / research / professional out of which five years must be at the level of Reader or equivalent excluding the period spent for obtaining the research degree.

### **OR**

- 4) In the event the candidate is from industry and the profession, the following shall constitute as essential:
  - (a) Consistently good academic record with at least 55% marks (or an equivalent grade in a point scale wherever grading system is followed) in Master's Degree in Business Management /Administration/in a relevant management related discipline or consistently good academic record with at least 55% marks (or an equivalent grade in a point scale wherever grading system is followed) in two years full time PGDM declared equivalent by AIU/recognized by the AICTE / UGC.

### **OR**

First Class graduate and professionally qualified Chartered Accountant/Cost and works Accountant / Company Secretary of the concerned statutory body.

- (b) The candidate should have professional work experience which is significant and can be recognized at national/International level as equivalent to Ph.D. and twelve years' managerial experience in industry/profession of which at least eight years should be at least at a level comparable to that of Reader/Assistant Professor.
- 5) Without prejudice to the above, the following conditions may be considered desirable:
  - i) Teaching, research, and /or professional experience in a reputed organization;

- ii) Published work, such as research papers, patents filed/obtained, books and/or technical reports;
- iii) Experience of guiding the project work/dissertation of PG/Research Students or supervising R&D projects in industry;
- iv) Demonstrated leadership in planning and organizing academic, research, industrial and / or professional activities; and
- v) Capacity to undertake/lead sponsored R&D consultancy and related activities.

(Kindly refer to General Note in the last section of this document)

## II.For the discipline of Music

Join Telegram Group [HaryanaJobs.in](https://t.me/HaryanaJobs.in)

Eligibility (A or B):

A.

- i) an eminent scholar having a doctoral degree
- ii) have been actively engaged in research with at least ten years of experience in teaching in University/ College and / or research at the University/national level institutions
- iii) minimum of 6 research publications in the peer-reviewed or UGC -listed journals ,
- iv) has a total research score of 120 as per the criteria.

Or

B.

A traditional or a professional artist, with highly-commendable professional achievement, in the subject concerned,

- i) having Master's degree, in the relevant subject
- ii) has been 'A'- grade artist of AIR/Doordarshan
- iii) has ten years of outstanding performing achievements in the field of specialisation
- iv) has made significant contributions in the field of specialisations and ability to guide research;
- v) has participated in national/ international seminars/conferences/ workshops/ concerts and/ or recipient of national/international awards/ fellowships;
- vi) has the ability to explain with logical reasoning the subject concerned, and
- vii) has adequate knowledge to teach theory with illustrations in the said discipline.

(Kindly refer to General Note in the last section of this document)

### **III. For the discipline of Education:**

- i) Master's Degree in Arts / Humanities / Sciences / Commerce with minimum 55% in the discipline relevant to the area of specialisation.
- ii) Master's degree in Education (M.Ed./M.A. Education) with a minimum of 55% marks.
- iii) Ph.D. degree in Education or in the discipline relevant to the area of specialization.
- iv) Any other qualification prescribed by UGC like a minimum of ten years of teaching experience in University/College as Assistant Professor/ Associate Professor and / or research experience at equivalent level at the University/National level Institutions with evidence of having successfully guided doctoral candidate for the positions of Professor.

(Kindly refer to General Note in the last section of this document)

## GENERAL NOTE:

- (i) The direct recruitment to the posts of Professors in the Universities shall be on the basis of merit through all India advertisement and selections by the duly constituted Selection Committees.
- (ii) A minimum of 55% marks (or an equivalent grade in a point-scale, wherever the grading system is followed) at the master's level shall be the essential qualification for direct recruitment of teachers and other equivalent cadres at any level.

A relaxation of 5% shall be allowed at the Bachelor's as well as at the Master's level for the candidates belonging to Scheduled Caste/Scheduled Tribe/Other Backward Classes (OBC) (non-creamy layer)/Differently Abled [Persons with Benchmark Disability PwBD]] in the category of (a) Visual Impairment (VI) including blindness and low vision, and (b) Locomotor Disability (LD) including leprosy cured, dwarfism, acid attack victims and muscular dystrophy. The eligibility of 55% marks (or an equivalent grade in a point scale wherever the grading system is followed), wherever specified, and the relaxation of 5% to the categories mentioned above are permissible, based only on the qualifying marks without including any grace mark procedure.

- (iii) A relaxation of 5% may be provided, from 55% to 50% of the marks to the Ph.D. Degree holders, who have obtained their Master's Degree prior to 19 September, 1991.
- (iv) Relevant grade which is regarded as equivalent of 55% wherever the grading system is followed by a recognized university shall also be considered eligible.
- (v) The time taken by candidates to acquire M.Phil. and/or Ph.D. Degree shall not be considered as teaching/research experience to be claimed for appointment to the teaching positions. Further the period of active service spent on pursuing research degree simultaneously with teaching assignment without taking any kind of leave, shall be counted as teaching experience for the purpose of direct recruitment/promotion.
- (vi) The Ph.D. Degree shall be a mandatory qualification for appointment to the post of Professor.
- (vii) The number of candidates to be called for interview for the teaching posts in the University shall be determined after screening of applications in accordance with the guidelines laid down by the Executive Council in this behalf.
- (viii) (a) No person shall be appointed to the post of University, if such person does not fulfill the requirements as to the qualifications for the appropriate post as per Ordinance XXIV of the Ordinances of the University.  
  
(b) Discretionary award of advance increments for those who enter the profession as Professor with higher merit, high number of research publications of high quality and experience at the appropriate level, shall be within the competence of the

appropriate authority of the University based on the recommendations of a selection committee while considering the case of individual candidates in the context of the merits of each case, taking into account the pay structure of other teachers in the faculty and other merit- specific factors.

- (ix) Other stipulations prescribed by the UGC/University shall be mandatory for all posts.

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## UNIVERSITY OF DELHI

### General Instructions for Applicants (Advertisement for University Faculty Positions-Professor)

1. All applicants are required to apply online in the prescribed format with complete, correct information and attachments. The applicant will be solely responsible for the authenticity of the submitted information. Applicants are required to fill the application form as available on the University website [www.du.ac.in](http://www.du.ac.in). **The details regarding qualifications, experience, screening guidelines and indicative proformas etc. are available on the University website [www.du.ac.in](http://www.du.ac.in), along with this advertisement. The applicants are required to read these details before filling up the form.**
2. Applicants should possess the prescribed qualifications and experience as on the closing date of application, as prescribed by the University from time to time for the respective posts. The posts advertised carry UGC pay scales plus admissible allowances. The posts are being advertised keeping in view the broad areas of specialization in subjects. However, the Department concerned may have specific requirement of specialization.
3. The applications received shall be screened as per screening guidelines attached with this advertisement for short listing and recommending the applicants to be called for interview.

Mere fulfillment of the qualification or the eligibility criteria does not entitle an applicant to be necessarily considered or called for interview.

Publications 'under submission' or submitted to referees will not be considered towards calculation of marks for publication criteria. Further, all the items for which marks are claimed should be strictly in accordance with the screening guidelines attached with the advertisement.

The minimum score requirement for Screening of applicants for the post of Professor is indicated in the screening guidelines attached herewith.

4. Application fees and application form(s) are to be submitted as per details given below:
  - Fees for Professor (if applicable)
  - Rs. 2000/- for UR/OBC/EWS category.
  - No application fee will be charged from applicants from SC, ST, PwBD category and Women applicants.
  - Fees once paid will not be refunded under any circumstances.

- No application fee shall be charged from applicants, who had applied for the same post in the preceding advertisement, subject to the condition that interview for the said post in the said department had not been conducted. (The applicant shall have to provide the relevant details/proof of his/her having applied for the post against the advertisement referred herein).
  - Application forms have to be filled only in online mode, as available on the website of the University along with this advertisement, within the prescribed time limit indicated in the advertisement. No offline forms would be accepted.
  - Payment should be made online only, through credit/debit card/Net Banking.
  - Applicants applying for more than one post/department must apply separately and pay fees separately.
5. In order to avoid last minute rush, the applicants are advised to apply early. In case of any persistent technical issue, the applicants can mail their problem at the email id **registrar@du.ac.in** or **teaching\_rec@admin.du.ac.in**
6. The reservation for applicants from SC, ST, EWS, OBC (non-creamy layer), and Persons with Benchmark Disability (PwBD) categories will be applicable as per UGC/Central Government norms.

Applicants seeking reservation benefits available for SC/ST/OBC/EWS/PwBD categories must upload the necessary documents justifying the claim of respective reservation as per Govt. of India lists/rules/norms. The certificate uploaded should be in the format prescribed by the Union Government and should be digitally verifiable.

In case the applicant wants to claim benefits under the PwBD category, the applicant's relevant disability should not be less than 40 per cent. Proof to this effect in the form of a valid Disability Certificate must be uploaded with the application.

Applicants applying for the post(s) reserved for OBC must upload certificate of OBC (non-creamy layer) in the prescribed form issued by Competent Authority. The certificate should be of the current financial year, in accordance with instructions issued by the Union Government in this respect from time to time. Applicants should ascertain that they belong to the reserved categories (caste) enlisted in the Central List for the Other Backward Classes.

If the relevant certificates for respective reserved categories are not uploaded with the application, the application may be rejected and no appeal against its rejection will be entertained.

7. Consequent upon adoption of self-certification provisions as required by the Govt. of India, the University shall process the applications entirely on the basis of information/documents uploaded with the application. In case the information/documents are found to be false/incorrect by way of omission or commission, the responsibility shall lie solely with the applicant and the applicant shall be liable for action as per law.

8. The screened candidates called for interview should report along with all the testimonials/certificates in original along with valid photo ID (Aadhaar/Voter Id/Driving License/Passport). A set of self-attested photocopy of certificates/testimonials with respect to the qualifications, experience and category as applicable, indicated in the online application form, duly certified by the applicant should be submitted at the time of interview.
9. Applicants serving in Government/Public Sector Undertakings (including Boards/Autonomous Bodies) are required to submit 'No Objection Certificate' from the employer, at the time of interview, if not uploaded with the online application earlier. The NOC should also indicate the vigilance clearance from the parent department.
10. All correspondence from the University including interview letter, if any, shall be sent only to the e-mail address provided by the applicant in the online application form.
11. Applications which do not meet the eligibility criteria given in this advertisement and / or are incomplete in any respect shall be summarily rejected. Before applying online, applicants are advised to go through detailed notice available on the website of the University.
12. Applicants must NOT furnish any particulars that are false, tampered or fabricated, or suppress any material / information while submitting the online application and uploading self-certified copies/testimonials.
13. The University further reserves the right to amend the number of posts or not to fill any of the posts mentioned in the advertisement at its discretion without assigning any reason thereof.
14. Any consequential vacancies arising at the time of Interview may also be filled up from the available screened candidates.
15. The University will verify the antecedents of the applicant at the time of appointment or anytime during the tenure of the service. In case it is found that the documents/information submitted by the candidate is false or the candidate has suppressed relevant information, the services of the candidate shall be terminated without prejudice to any other action initiated by the University.
16. In case of the any inadvertent mistake in the process of selection, which may be detected at any stage even after the issuance of offer letter, the University reserves right to modify/withdraw/cancel any communication made to the applicants.

17. In case of any dispute/ambiguity that may occur in the process of selection, the decision of the University shall be final. Applicants are advised to satisfy themselves before applying that they possess the essential qualifications laid down in the advertisement.
18. No TA/DA shall be paid to candidates for attending interview.
19. The last date for submission of the form shall be as specified in the advertisement.
20. Canvassing in any form will be treated as a disqualification.
21. Any dispute regarding the recruitment will fall under the jurisdiction of Delhi.

**REGISTRAR**

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**UNIVERSITY OF DELHI**  
**DELHI-110007**

**Guidelines for Screening of candidates for appointment to the post of Professor in the University.**

Applications received for the faculty positions at the level Professor shall be screened as per details given below:

**I. Methodology for University Teachers (Professor) for Calculating Academic/ Research Score**

(Assessment would be based on evidence produced by the teacher such as: copy of publications, project sanction letter, utilization and completion certificates issued by the University and acknowledgements for patent filing and approval letters, students' Ph.D. award letter, etc.)

S.N.	Academic/Research Activity	Faculty of Sciences /Engineering/Agriculture/ Medical / Veterinary Sciences & other related disciplines	Faculty of Languages/ Humanities/Arts /Social Sciences/Library/Education /Physical Education / Commerce/Management & other related disciplines
1.	Research Papers in Refereed/ Peer-Reviewed or UGC listed Journals	08 per paper	10 per paper
2.	Publications(other than Research papers)		
	(a) Books authored which are published by;		
	International publishers	12	12
	National Publishers	10	10
	Chapter in Edited Book	05	05
	Editor of Book by International Publisher	10	10
	Editor of Book by National Publisher	08	08

	(b) Translation works in Indian and Foreign Languages by qualified faculties		
	Chapter or Research paper	03	03
	Book	08	08
3.	Creation of ICT mediated Teaching Learning pedagogy and content and development of new and innovative courses and curricula		
	(a) Development of Innovative pedagogy	05	05
	(b) Design of new curricula and courses	02 per curricula/course	02 per curricula/course
	(c) MOOCs		
	Development of complete MOOCs in 4 quadrants (4 credit course) (In case of MOOCs of lesser credits 05 marks/credit)	20	20
	MOOCs (developed in 4 quadrant) per module/lecture	05	05
	Content writer/subject matter expert for each module of MOOCs (at least one quadrant)	02	02
	Course Coordinator for MOOCs (4 credit course) (In case of MOOCs of lesser credits 02 marks/credit)	08	08
	(d) E-Content		
	Development of e-Content in 4 quadrants for a complete course/e-book	12	12
	e-Content (developed in 4 quadrants) per module	05	05
	Contribution to development of e-content module in complete course/paper/e-book (at least one quadrant)	02	02
	Editor of e-content for complete course/paper/e-book	10	10
4	(a) Research guidance		
	Ph.D.	10 per degree awarded 05 per thesis submitted	10 per degree awarded 05 per thesis submitted

	M. Phil./PG Dissertation	02 per degree awarded	02 per degree awarded
	(b) Research Projects Completed		
	More than 10 lakhs	10	10
	Less than 10 lakhs	05	05
	(c) Research Projects On going:		
	More than 10 lakhs	05	05
	Less than 10 lakhs	02	02
	(d) Consultancy	03	03
5.	(a) Patents		
	International	10	10
	National	07	07
	(b)*Policy Document (Submitted to an International body/organization like UNO/UNESCO/World Bank/International Monetary Fund etc. or Central Government or State Government)		
	International	10	10
	National	07	07
	State	04	04
	(c) Awards/Fellowship		
	International	07	07
	National	05	05
6.	*Invited lectures/Resource Person/paper presentation in Seminars/Conferences/full paper in Conference Proceedings (Paper presented in Seminars/Conferences and also published as full paper in Conference Proceedings will be counted only once)		
	International (Abroad)	07	07
	International (within country)	05	05
	National	03	03
	State/University	02	02

The Research score for research papers would be augmented as follows:

Peer-Reviewed or UGC-listed Journals (Impact factor to be determined as per Thomson Reuter's list):

i)	Paper in refereed journals without impact factor	-	5 Points
ii)	Paper with impact factor less than 1	-	10 Points
iii)	Paper with impact factor between 1 and 2	-	15 Points
iv)	Paper with impact factor between 2 and 5	-	20 Points
v)	Paper with impact factor between 5 and 10	-	25 Points
vi)	Paper with impact factor >10	-	30 Points

(a) Two authors: 70% of total value of publication for each author.

(b) More than two authors: 70% of total value of publication for the First/Principal/Corresponding author and 30% of total value of publication for each of the joint authors.

Joint Projects: Principal Investigator and Co-investigator would get 50% each.

Note:

- Paper presented if part of edited book or proceeding then it can be claimed only once.
- For joint supervision of research students, the formula shall be 70% of the total score for Supervisor and Co-supervisor. Supervisor and Co-supervisor, both shall get 7 marks each.
- \*For the purpose of calculating research score of the teacher, the combined research score from the categories of 5(b) Policy Document and 6. Invited lectures/Resource Person/Paper presentation shall have an upper capping of thirty percent of the total research score of the teacher concerned.
- There search score shall be from the minimum of three categories out of six categories.

## **II. Screening of candidates: Criteria and Process**

1. The Screening Committee will draw a list of all the candidates indicating the research score scored by them in descending order i.e. starting from the candidate getting the highest marks towards the candidates getting the lower marks.
2. For appointment to the post of Professor in the University Departments, there is a requirement of a total research score of One Twenty (120) as per criteria given in Section I of this document.
3. The time taken by candidates to acquire M.Phil. and / or Ph.D. Degree shall not be considered as teaching/ research experience to be claimed for appointment to the teaching positions. Further the period of active service spent on pursuing research degree

simultaneously with teaching assignment without taking any kind of leave, shall be counted as teaching experience for the purpose of direct recruitment/ promotion.

4. In case of any dispute with regard to screening of the applications, the decision of the Screening Committee shall be final.
5. The status of short-listing will be made available on the dashboards of the respective applicants for information.

### **III. Important Note**

1. The entire onus of the content/authenticity of the information being uploaded in the form of application and its attachments shall exclusively rest with the applicant in terms of eligibility for recruitment and for subsequent selection through due process.
2. The University shall, in no way, be responsible for any error/omission/commission/suppression of relevant information by the applicant knowingly/unknowingly/overtly/covertly while filling up the application form and uploading the documents required therein.
3. In case the applicant gets screened/selected/appointed on the basis of the credentials furnished by him/her which are on scrutiny, found to be incorrect/inadmissible/forged/fabricated/falsified, his/her candidature shall be liable to be cancelled at any stage of the recruitment/at any time during the tenure of the service and appropriate legal action under applicable law shall be initiated against the applicant.
4. The University reserves the right to modify/withdraw/cancel any communication made to the applicant. In case of any dispute arising out of such a situation, the decision of the University shall be final and binding on the applicant.

**REGISTRAR**

**Proforma for Citation by the Guru**  
**(Applicable for the discipline of Music)**

Citation from the Guru must contain the following attributes:

Name of the Disciple : \_\_\_\_\_

Genre	
Number of years of training	
Potential as a learner (in about 50 words)	
Potential as a performer (in about 50 words)	
Conduct of the disciple (in about 50 words)	

*Note:* Incase the Guru is not alive, the next kin in professional hierarchy/second in lineage/a reputed artiste belonging to the same Gharana/Sampradaya/Bani may issue the Citation .

Date: \_\_\_\_\_

Signature: \_\_\_\_\_

Place: \_\_\_\_\_

Name: \_\_\_\_\_

Gharana/Sampradaya/Bani: \_\_\_\_\_



## UNIVERSITY OF DELHI

### Frequently Asked Questions

The details regarding qualifications, experience, screening guidelines and indicative proformas etc. are available on the University website [www.du.ac.in](http://www.du.ac.in), along with this advertisement. The applicants are required to read these details before filling up the form.

However, some issues of common concern have been discussed below for the convenience of the applicants.

**1. Can a person apply for more than one Faculty position?**

Yes. Separate forms will have to be filled for each faculty position.

**2. If a person had applied for the post of Professor when the University advertised the post last time in 2019, but the interviews were not held for this post. Does the applicant need to apply again?**

Yes.

**3. Does the applicant need to pay application fee again for filling the application now, although the applicant had paid the fee last time when the University advertised the post in 2019 but did not conduct the interviews?**

The applicant needs to pay the application fee for the post for which interview was not held, but the applicant has to tick the relevant column in the online application proforma being filled up by the applicant now.

**4. Which are the mandatory fields in the application?**

Mandatory fields are indicated by a red star (\*) adjacent to the name of the field.

**5. Can only Indian citizens apply for the posts advertised for faculty positions?**

Besides Indian citizens, those who have acquired the status of Overseas Citizens of India (OCI) and have necessary documents in support of the same can also apply.

**6. What is the application fee for different categories?**

Application fees are to be submitted as per details given below:

Fees for Professor (if applicable)

- Rs.2000/- for UR/OBC/EWS category.

- No application fee will be charged from applicants from SC, ST, PwBD category and Women applicants.
- Fees once paid will not be refunded under any circumstances.
- No application fee shall be charged from applicants, who had applied for the same post in the preceding advertisement, subject to the condition that interview for the said post in the said department had not been conducted. (The applicant shall have to provide the relevant details/proof of his/her having applied for the post against the advertisement referred herein).

Application forms have to be filled only in online mode, as available on the website of the University alongwith the present advertisement, within the prescribed time limit indicated in the advertisement. No offline forms would be accepted. Payment should be made online only, through credit/debit card/Net Banking.

Applicants applying for more than one post/department must apply separately and pay fees separately.

**7. What are the categories required to be marked or entered into in the online proforma?**

The online proforma has provision for marking the reservation category of the candidate on following two parameters:

- Under the Head, 'Category for the position in which you are applying', in the online application, status as Unreserved (UR)/Scheduled Caste (SC)/Scheduled Tribe (ST)/Other Backward Class (Non Creamy Layer) (OBC)/Economically Weaker Section (EWS), as applicable is required to be marked.
- Under the Head, 'PwBD category', in the online application, status as Not Applicable/Visual Impairment (VI) including Blindness and Low vision/Locomotor Disability (LD) including leprosy cured, dwarfism, acid attack victims and muscular dystrophy, OBD- Other Benchmark Disabilities including autism spectrum disorder (M= Mild, MoD= Moderate), Intellectual Disability (ID), Specific Learning Disability (SLD), Mental Illness (MI), Multiple Disabilities (MD) as applicable is required to be marked.

**8. Are the certificates indicating the reservation category status of the applicant required to be digitally verifiable?**

The reservation for applicants from SC, ST, EWS, OBC (non-creamy layer), and Persons with Benchmark Disability (PwBD) categories will be applicable as per UGC/Central Government norms.

Applicants seeking reservation benefits available for SC/ST/OBC/EWS/PwBD categories, must upload the necessary documents justifying the claim of respective reservation as per Govt. of India lists/rules/norms. The certificate uploaded should

be in the format prescribed by the Union Government and should be digitally verifiable.

In case the applicant wants to claim benefits under the PwBD category, the applicant's relevant disability should not be less than 40 per cent. Proof to this effect in the form of a valid Disability Certificate must be uploaded with the application.

Applicants applying for the post(s) reserved for OBC must upload certificate of OBC (non-creamy layer) in the prescribed form issued by Competent Authority. The certificate should be of the current financial year, in accordance with instructions issued by the Union Government in this respect from time to time. Applicants should ascertain that they belong to the reserved categories (caste) enlisted in the Central List for Other Backward Classes.

If the relevant certificates for respective reserved categories are **not** uploaded with the application, the application may be rejected and no appeal against its rejection will be entertained.

**9. How can Persons with Benchmark Disabilities (PwBD) access and fill the online application form?**

Such applicants may fill the online application form by using assistive technology. In particular, the visually impaired applicants may use screen reading software such as JAWS or NVDA to fill the application form. Those unable to use computer may take human assistance to fill the application form.

PwBD applicants can also contact the office of Nodal Officer (PwD) of the University. The contact details are as under:

Phone Nos. 011-27001184,

E-mail: [nodalofficerpwddu@gmail.com](mailto:nodalofficerpwddu@gmail.com)

**10. Which graduation and post-graduation degree will be considered with respect to departments offering professional degrees like Education and Law?**

Following degrees will be considered for screening of candidates in the disciplines of Law and Education

**For Graduation**

For posts of Professor in discipline of Law-LLB Degree

For post of Professor in discipline of Education-Education degrees detailed as follows:

- B.Ed./B.El.Ed. Degree, if the applicant has M.Ed. Degree
- Any other relevant Degree, if the applicant is an M.A. in Education

### **For Post-graduation**

For posts of Professor in discipline of Law-LLM Degree

For posts of Professor in discipline of Education-Education degrees detailed as follows:

- M.Ed. Degree
- M.A. in Education

The applicants for the post of Professor in the disciplines of Law and Education will also be required to fill the details of the other Graduate and Postgraduate degrees possessed by them under the head 'Other Qualification' in the online application form.

#### **11. Is there any relaxation in the requirement of 55% at the post-graduation level?**

A minimum of 55% marks (or an equivalent grade in a point-scale, wherever the grading system is followed) at the master's level shall be the essential qualification for direct recruitment of teachers and other equivalent cadres at any level.

A relaxation of 5% shall be allowed at the Bachelor's as well as at the Master's level for the candidates belonging to Scheduled Caste/Scheduled Tribe/Other Backward Classes (OBC) (non-creamy layer)/Differently Abled [Persons with Benchmark Disability (PwBD)] in the category of (a) Visual Impairment (VI) including blindness and low vision, and (b) Locomotors Disability (LD) including leprosy cured, dwarfism, acid attack victims and muscular dystrophy. The eligibility of 55% marks (or an equivalent grade in a point scale wherever the grading system is followed), wherever specified, and the relaxation of 5% to the categories mentioned above are permissible, based only on the qualifying marks without including any grace mark procedure.

A relaxation of 5% may be provided, from 55% to 50% of the marks to the Ph.D. Degree holders, who have obtained their Master's Degree prior to 19 September, 1991

#### **12. How to convert GPA into percentage in the Academic Section Tab of the online application?**

The applicants are required to provide their credits/marks of Graduation, Post-graduation, M.Phil., and Ph.D. Degree in percentage only. Those having credits in the form of grade or GPA, would be required to convert the same into percentage as per the conversion formula provided in the guidelines of the University/Institute granting the degree. A copy of the respective guidelines will have to be uploaded along with the concerned degree.

**13. Which date should be considered as the date of award of Degree (M.Phil./Ph.D.)?**

The date of notification of the result by the University/Institution would be considered as the date of award of the Degree (M.Phil./Ph.D).

**14. Does fulfilling the eligibility criteria suffice for getting an interview call?**

The applications received shall be screened as per screening guidelines attached with the advertisement for short listing and recommending the applicants to be called for interview.

Mere fulfilment of the required qualification or the eligibility criteria does not entitle an applicant to be necessarily considered or called for interview.

Publications 'under submission' or submitted to referees will not be considered towards calculation of marks for publication criteria. Further, all the items for which points are claimed should be strictly in accordance with the screening guidelines attached with the advertisement.

The minimum score requirement for screening of applicants for the post of Professor is indicated in the screening guidelines attached herewith.

**15. What if the candidate does not get the NOC at the time of filling up the form?**

Applicants serving in Government/Public Sector Undertakings (including Boards/Autonomous Bodies) are required to submit 'No Objection Certificate' from the employer, at the time of interview, if not uploaded with the online application earlier. The NOC should also indicate the vigilance clearance from the parent department.

**16. What are the documents required to be submitted by the screened candidates at the time of interview?**

Consequent upon adoption of self-certification provisions as required by the Govt. of India, the University shall process the applications entirely on the basis of information/documents uploaded with the application. In case the information/documents are found to be false/incorrect by way of omission or commission, the responsibility shall lie solely with the applicant and the applicant shall be liable for action as per law.

The screened candidates called for interview should report along with all the testimonials/certificates in original along with valid photo ID (Aadhaar/Voter Id/Driving License/Passport). A set of self-attested photocopy of certificates/testimonials with respect to the qualifications, experience and category as applicable, indicated in the online application form, duly certified by the applicant should be submitted at the time of interview.

An indicative list of such documents is as follows:

1. Proof of Date of Birth (Class 10<sup>th</sup> Certificate);
2. Caste Certificate, if applicable;
3. PwBD Certificate, if applicable;
4. Certificates/testimonials for all the academic Degrees/Diplomas/Certificate Courses, as indicated in the online proforma by the applicant;
5. Experience Certificate duly issued by the parent office, which should clearly indicate the break period, if any;
6. No Objection Certificate from the employer including vigilance clearance if applicable;
7. Any other certificate of academic/research distinction;
8. Research Publications in original etc. as per uploaded or filled in the application form;
9. M.Phil. and Ph.D. dissertations/thesis, if applicable.

**17. How will the candidate get the interview call?**

The status of screening will be made available on the dashboards of the respective applicants for information. A notice to this effect indicating the schedule for the interview would also be published on the website of the University.

All correspondence from the University including interview letter, if any, shall be sent only to the e-mail address provided by the applicant in the online application form. The applicants are, therefore, advised to visit the website for updates in this respect. Telephonic queries on this issue shall not be entertained.

**18. What should be done if the University website link stops or hangs?**

In order to avoid last minute rush, the applicants are advised to apply early. In case of any persistent technical issue, the applicants can mail their problem at the email id registrar@du.ac.in or teaching\_rec@admin.du.ac.in

**19. Is it necessary to provide the evidence for each and every item/activity claimed in the application?**

It is mandatory to provide the proof, wherever it has been asked, to proceed with the online completion of application form. The evidence for activities such as extra-curricular activities/miscellaneous information may be presented at the time of interview by the candidates screened for the interview.

**20. How to pay application fee?**

The payment is accepted by credit card/debit card/ Net Banking.

**21. Is it possible to change/update the information provided by the applicant in the online application form once submitted?**

No. The applicant must take care to ensure that inputs provided by the applicant should be correct and accurate.

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**University of Delhi**

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**Instruction for the applicants in r/o**  
**Advt. No. Estab.IV/293/2022 dated 17.01.2022**

1. It is compulsory for all the applicants who had filled the form in 2019 and who wish to apply again, have to log in and submit their application again.
2. Applicants are advised to check the data of all sections before submitting the form.
3. Old applicants are advised to log in from the same email id which they have used in 2019 so that they can get the benefit of fee exemption and get a pre-filled form.
4. Old applicants can update/edit or add in the previously filled details.
5. Old applicants can apply to any other post in which they have not applied earlier from the same login and a fee will be applicable for new applications as per rules.